

MONROE COUNTY SCHOOL DISTRICT
OFFICE OF PERSONNEL SERVICE
P. O. Box 209
Amory, MS 38821

CERTIFIED STAFF

Name _____ Date of Application _____

Present Address _____

Social Security # _____ Telephone _____

Position(s) applying for _____

Have you been employed by the Monroe County School District? Yes No

If yes, in what capacity? _____

Have you ever been convicted of a crime or any other violation other than traffic rules? Yes No

If yes, explain: _____

Secondary School, College & University	City and State	Year Attended	Year Graduated	Degree

Mississippi Teaching License:

Mississippi Certificate# _____ Class _____ Expiration Date _____

Areas if Current Endorsement _____

Praxis I & II Scores _____

Do you hold a teaching license or certificate from a state other than Mississippi? Yes No

If yes, type of license _____

MONROE COUNTY SCHOOL DISTRICT
OFFICE OF PERSONNEL SERVICE
P. O. Box 209
Amory, MS 38821

CERTIFIED STAFF

Part I

To be considered for a teaching / administrative position in the Monroe County School District, an applicant must have:

- A bachelor's degree (minimum) from an accredited college / university
- A valid Mississippi teaching certificate or proof of eligibility for certification (a letter of eligibility from a college / university or Mississippi State Department of Education)

To expedite the application process, please enclose the items listed below with your application:

1. An up-to-date photo static copy of your college transcript including graduate and undergraduate credits or have one sent from the college registrar's office.
2. A copy of your teaching certificate or a letter from your college / university or Mississippi Teacher Certificate Department verifying your eligibility for certification if you are a new graduate or coming from out-of-state. If there are any questions about your eligibility for a Mississippi Teaching Certificate, write to Teacher Certification, Mississippi State Department of Education, P. O. Box 771, Jackson, MS 39205.
3. A copy of your Praxis I & II scores.
4. Permission for background check.
5. Applications are placed in the active file for one year only. (All applications will be placed in the inactive file after one (1) year and may be destroyed after two (2) years). Persons wishing to keep their application valid for an additional year may do so by making a hand written request to the Personnel office.

TEACHING EXPERIENCE:

Name of School / Business & Addresses	Type of Position	Grade or Subject	Date From	Date To	Total Years	Reason for leaving

(Upon employment we will request verification of teaching experience)

REFERENCES

Name _____ Title _____

Telephone _____ Address _____

City _____ State _____ Zip Code _____

Name _____ Title _____

Telephone _____ Address _____

City _____ State _____ Zip Code _____

Name _____ Title _____

Telephone _____ Address _____

City _____ State _____ Zip Code _____

List below school activities in which you are interested and which you are qualified to coach or direct. _____

Are you presently under contract with any school system? Yes No

If yes, Where? _____ Present Position _____

Have you ever had a certificate or license revoked or suspended? Yes No

If yes, please explain _____

PERMISSION FOR BACKGROUND CHECK

Date _____

I give permission for the Monroe County School District to conduct a background screening check with law enforcement, the Child Abuse Central Registry, previous employers, and any other persons to determine my suitability in working with children. I understand that this permission is a part of my application for a position with Monroe County School District. I further understand that this information will only be used in regard to the above application.

Signature of applicant _____

Address _____

Social Security # _____ Date of Birth _____

Explain in your own handwriting why you believe you are a good teacher and how you would be an asset to the Monroe County School District. (If additional space is needed, please use a separate sheet)

READ CAREFULLY

The information contained herein is true and represents me accurately. If employed, I agree to abide by all the policies approved by the Monroe County Board of Education and will cooperate fully with in service programs for professional improvement. I agree that any omissions or false statements will constitute reasons for dismissal.

Signature of applicant

Date