

**Student Use (*Grades 5-12*) of the
Monroe County School District's Computer Network
"Online Computer and Internet Acceptable Use Policy"
Current School Year**

INTRODUCTION

Students attending the Monroe County School District (MCSD) in grades five through twelve **will be required** to sign a Computer/Internet Acceptable Use Policy before using and/or accessing the school district's network. This "acceptable use" policy covers both computer and Internet use on all networked computers at all school sites in the district.

Students will access the district's acceptable use policy online, and will "electronically sign" the AUP in order to receive a new username and password to use school computers. In addition, **parents** of grade 5 – 12 students **MUST** sign and return the Parent Computer and Internet Permission Form located in the packet of forms given to each student and/or in the student handbook. The parent form is labeled as Form AUP1. Parents must also sign and return Form AUP3.

MCSD students can access the AUP on the district's main website located at <http://www.mcsd.us>. Go directly to this online form by visiting <http://www.mcsd.us/aup>. Students will choose the appropriate link (Student (5-12) Online Internet AUP), choose their school link, read, sign and submit this form to the district's network director. After this form is submitted, and the parent permission form is received by the school technology coordinator, the student will receive their new account.

Students in grades K – 4 will follow a different procedure for gaining access to classroom and lab computers. This information can also be found in this handbook.

PLEASE NOTE: No student (grades K -12) should be allowed to use computers and/or the Internet until the appropriate forms have been signed and submitted. The **ONLY** exception to this is for students in grades 5 – 12 to be allowed to access the district's online policy in order to read, sign and submit their AUP. The Monroe County School District is CIPA (Child Internet Protection Act) compliant.

COMPLETE AUP ON THE NEXT SIX PAGES!

A **complete** paper copy of the district AUP for students in grades 5-12 is found on the next six pages. Please be familiar with the faculty and staff section also. Grades 5-12 students will apply for a user account, but grades K-4 will not (*please refer to the student handbook*).

Form AUP1
Parent Permission Form for Student Use (Grades 5-12)
of the Monroe County School District's Computer Network

After reading and signing the Monroe County School District's **Internet/Network Acceptable Use Policy**, your son or daughter has requested a network username to access school computers and the Internet. A copy of this policy can be found on the district's web site at <http://www.mcscd.us>. This policy covers the acceptable use of school computers (appropriate care and use) and the school board approved guidelines for using the Internet.

To complete this process and allow your son or daughter to receive a network account, the signature of a parent or guardian is **required**. Please have your child return this permission form to their School Technology Coordinator, and the process will be complete. Any questions should be addressed to the school principal and/or the district's network administrator.

STUDENT INFORMATION:

Student's First Name: _____ MI: _____

Last Name: _____ School Location: _____

Current grade level (*this form applies to grade 5-12 students ONLY*): _____

Student's Signature: _____ Date: ____-____-____

PARENT OR GUARDIAN:

As the parent or guardian of this student, I will give my son or daughter permission to receive a network account for use on school computers and to access the Internet. I understand that the Internet access is designed for educational purposes and that the Monroe County School District has taken available precautions to eliminate controversial material. However, I also recognize it is impossible for the MCSD to restrict access to all controversial web content, and I will not hold the district nor the school responsible for materials acquired on the network. I hereby give my permission for the MCSD to issue a user account for my son or daughter and certify that the information contained on this form is correct.

Please Note: For those students for whom permission is not given, the school will provide alternative research tools that the students can use to complete their work.

Parent's First Name: _____

Parent's Last Name: _____

Signature: _____

Date: ____-____-____

Daytime Phone Number: ____-____-____ Evening Phone Number: ____-____-____

Form AUP3
USE OF YOUR CHILDS NAME AND IMAGE ON THE MONROE COUNTY
SCHOOL DISTRICT'S WEB SITES AND IN THE NEWSPAPER

STUDENT'S FULL NAME (Please Print) _____

From time to time the Monroe County School District publishes images of its students to publicize events and activities taking place in the district. The primary publication media is newspapers and the school or district's web site (www.mcsd.us). .

The School district uses the following guidelines regarding the use of your child's name and image. For newspapers, magazines, radio and television communications, the child's image is used as well as the child's name.

On the school and/or district's web site, the child's image is used and either no name is associated with the image or the child's FIRST NAME only is used. The whole name of the child is never used associated with an image. There may be times where the child's whole name may be used without an image such as a listing of football players or of band members. These lists are never directly associated with an image so the district's Internet site cannot be used to associate a whole name with an image of your child.

Please check and initial one of the statements below; then sign and date the statement at the end of the document.

Check() Initials ____ I agree to allow the Monroe County School District to use my child's image and name within the guidelines stated above for all media.

Check() Initials ____ The Monroe County School District has my permission to use my child's image and name for newspaper, magazine, television and radio communications as described above but they **MAY NOT** use my child's image or name on the Internet.

Check() Initials ____ The Monroe County School District may not us my child's image or name for publicity of any kind.

Parent or Guardian (please print): _____

Signature: _____

Date: ____/____/____

Please return this form to your homerom teacher!
Homerom teachers, please send this form to your elementary principal.